

**Video Tape Order
DS 2011 (New 8/98)****Purchase Order Number**

To order a video tape, please complete all requested information. The cost for each video tape is \$5.00. Please mail the completed form and your purchase order, or check made out to the Department of Developmental Services, to:

**California Department of Developmental Services
Information Systems and Services Branch
Training Services
1600 9th Street, Room 220
Sacramento, CA 95814**

Tape Number	Tape Title	Quantity Requested	Unit Price (\$5.00)	Total Price

Total Amount Enclosed \$

Date	Requestor's Name	Requestor's Signature
		

Requestor's Shipping Address (Number)	(Street)	(Apt. No.)
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City	State	Zip Code
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Please allow two weeks for delivery. If you have any questions regarding your video tape order, please call (916) 653-0745.

Fax Number - (916) 654-3352